



Bullitt County Health Department

181 Lees Valley Road
Shepherdsville, KY 40165

Main: (502) 955-7837
Environmental: (502) 955-7867
HANDS: (502) 955-5668
Health Education: (502) 955-5355
Clinic Fax: (502) 543-2998
Annex Fax: (502) 543-2449
www.bullitthealthdept.org

BULLITT COUNTY HEALTH DEPARTMENT PREVENTIVE MAINTENANCE SERVICE AGREEMENTS

Bids

August 31, 2026

The Bullitt County Health Department (BCHD) is seeking Preventive Maintenance Service Agreements for mechanical systems at its facilities located at 181 Lees Valley Road and 183 Lees Valley Road, Shepherdsville, Kentucky 40165. These Agreements are intended to provide routine inspections and preventive maintenance on all mechanical systems necessary for the comfort and well-being of staff and visitors.

Bid Requirements

Scope of Services:

- Proposed inspection and maintenance intervals (Quarterly preferred)
- Detailed scope of work to be performed at each interval

Project Timeline:

- Service Agreements should begin effective October 19, 2026, and conclude June 30, 2027.
- Service Agreements should be renewable for a term beginning July 1, 2027, through June 30, 2028.

Cost proposal:

- Comprehensive breakdown of fees and charges
- Any additional costs not included in basic service (reimbursables, mileage, etc.)

Qualifications:

- Experience with public facilities preferred
- Similar Agreements in Kentucky and surrounding areas
- References from current/past clients
- Key personnel – Contact information for key personnel
- Proof of Commercial General Liability Insurance



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Bid Procedures

Anticipated Bid Schedule:

EVENT	DUE DATE
Bid Issued	August 31, 2026
BID DUE DATE	September 21, 2026, 4:00 PM EST/3:00 PM CST
Method of submittal	Sealed and mailed/delivered to: Bullitt County Health Department, ATTN: Preventive Maintenance, 181 Lees Valley Road, Shepherdsville, KY 40165
Anticipated award	October 1, 2026

Inquiries

All inquiries concerning this Bid and the scope of work should be directed to Michael Crenshaw at Michael.Crenshaw@bullitthealth.org and/or Kimberly Rummage at Kimberly.Rummage@bullitthealth.org.

Submissions of Bids

Bids must be received by September 21, 2026, 4:00 PM EST/3:00 PM CST. Bids must be sealed and mailed/delivered to Bullitt County Health Department, ATTN: Preventive Maintenance, 181 Lees Valley Road, Shepherdsville, KY 40165. Bids will be publicly opened and read aloud on September 22, 2026, at 10:00 AM EST/9:00 AM CST at 183 Lees Valley Road, Shepherdsville, KY 40165.

Bids received after the specified deadline will not be accepted (no exceptions).

The Bullitt County Health Department reserves the right to request follow-up information or clarification from vendors under consideration. The vendor is responsible for ensuring delivery by the specified date and time. Questions regarding the specifications or the process should be addressed to Michael.Crenshaw@bullitthealth.org and/or Kimberly Rummage at Kimberly.Rummage@bullitthealth.org.



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Effective Period of Bids

All Bids must remain valid for 30 days after the Bid due date.

Selection Process

The Bullitt County Health Department (BCHD) will evaluate all Bids to determine adherence to submission requirements and whether Bids address all specifications established above. Any Bids that do not address all specifications will be discarded. BCHD may contact vendors for clarification or additional information, and may contact references noted in the bid submission

The selection of the winning Bid and the execution of a contract, while anticipated, are not guaranteed by BCHD. BCHD reserves the right to determine which offering is in BCHD's best interest and to award the contract on that basis, to reject any and all offerings or portions thereof, waive any irregularities of any offering, negotiate with any potential offeror (after proposals are opened) if such is deemed in the best interests of BCHD.

Rejection of Rights

The Bullitt County Health Department (BCHD) reserves the right to reject any and all submittals for business reasons and to resolicit bids or change the closing date for any such business reason.

Anti-Discrimination Clause

BCHD is an equal opportunity employer and will not discriminate against any applicant on the basis of race, color, religion, sex, sexual orientation, gender identity, or national origin. Any person or group that enters into a contract with BCHD must agree to comply with all applicable federal and state laws prohibiting discrimination. All vendors, by submitting a proposal, shall accept the affirmative duty to ascertain and comply with such laws.



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Cost of Preparation

No reimbursement will be made for any costs incurred prior to a formal notice to proceed under any appropriately executed contract.

Public Information

All information submitted by any vendor in response to this request will be considered public information on and after the date that the Bullitt County Health Department awards a contract or rejects all submittals.