



Bullitt County Health Department

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**THE BULLITT COUNTY BOARD OF HEALTH CONVENED FOR
ITS REGULAR MEETING IN THE COMMUNITY ROOM OF
THE ANNEX BUILDING AT THE BULLITT COUNTY HEALTH
DEPARTMENT ON
NOVEMBER 18, 2025 @ 6:00 PM**

**MEMBERS PRESENT: SAMUEL HARGUS, OD; JERRY SUMMERS, JUDGE/EXECUTIVE;
ROBERT McDADE, DMD; CHRISTINE ALBERT CARNES, DVM; MARGARET BEELER,
RPh; SARAH HART, MD; CASEY LEWIS, MD; CHARLES BALLARD; and REBECCA
CASH, PE**

MEMBERS ABSENT: STACY GIRTLEY, RN

**STAFF PRESENT: ROBERT FLAHERTY; ELIZABETH McGUIRE; WENDY KEOWN;
HEATH STONE; JULIE CALLAWAY-SPRATT; KIMBERLY RUMMAGE**

Dr. Hargus called the Board of Health Meeting to order at 6:04 pm. A roll call of members was conducted, and a quorum was confirmed to be present.

BOARD MEETING MINUTES

Motion was made by Dr. Carnes, seconded by Margaret Beeler, to approve the Minutes of the Special Board Meeting held on September 16, 2025. The motion passed unanimously.

SUPERVISOR UPDATES

Each Supervisor provided a brief update to the Board regarding their area. These updates are provided for informational and discussion purposes, and no action by the Board was requested or taken unless otherwise noted.

Elizabeth McGuire, Health Education Director, updated the Board on recent and upcoming events. This has been a very busy past 3 months for Health Ed. We have had multiple events, including FamilyFest, Balance & Beyond, Saturday Schools, the Community Baby Shower, Think Pink, and many others. Handwashing classes will have been conducted in all 13 Bullitt County Elementary Schools by the end of this week. After some delays in recent years, we have been able to schedule puberty & hygiene classes in our middle schools, with three being completed and one more scheduled. Cooking Matters classes for adults and kids continue, and we are starting our annual Maintain Don't Gain Challenge. She noted that we have applied for multiple grants and have already been awarded a couple.

HANDS Manager Wendy Keown advised the Board that we currently have 36 families in the program, with 26 active referrals. Our numbers are down, and we are in need of more referrals. The state is working on rolling out HANDS 3.0 soon, but we do not have a specific date. She will host a Child Fatality Review meeting on December 2.

Heath Stone, Environmental Health Director, advised that staffing has improved, with Scherri Evans completing all training, and Elisha VanZant scheduled to take her REHS exam in December. He provided the Board with year-to-date statistics on activities and programs. Environmental oversees 13 different program areas and has handled 1,474 activities this year. This includes 147 site evaluations, 191 animal bite investigations, 111 complaint responses, and three court cases.

Clinic Supervisor Anne Richardson was unable to be present but provided a written report to Director Flaherty. During the past 4 weeks, Clinic staff conducted 350 WIC visits, 46 TB visits, and 39 immunizations. The state conducted our WIC Audit on September 25 and found no issues. Clinic staff provided flu vaccinations at the recent Think Pink event. We are still working to meet the state's 95% WIC participation standard. We average 92%-93%. Our biggest issue is the high number of no-shows for scheduled appointments.

Director of Finance Julie Callaway-Spratt advised the Board that we are one of only eight local health departments in the state (out of 61 total) that have had our year-end closeout approved. Director Flaherty praised Callaway-Spratt for her hard work and dedication to this accomplishment in light of the challenges with the Workday system. Due to the difficulties, fiscal year audits will be delayed, and the deadline has been extended for completion until January 31, 2026.

FINANCIALS- 4th QUARTER FY 25

Callaway-Spratt presented revised financials through June 2025. Since our closeout has been approved, the financials have been revised to reflect our numbers more accurately. The Board was requested to approve the revised financials as presented.

Motion was made by Margaret Beeler, seconded by Dr. Carnes, to approve the Fiscal Year 2025 4th Quarter Financials through June 2025 as submitted. The motion passed unanimously.

FINANCIALS-1ST QUARTER FY 26

Callaway-Spratt presented the financials for the 1st quarter of fiscal year 2026 through September 2025 for consideration and approval by the Board. She noted that we anticipate increased confidence in the financials moving forward, as we are entering the second year of the new system. However, she noted that the current financials show a deficit in every area, as the state has not yet loaded the 2026 budget (even though our budget has been approved).

Motion was made by Dr. Hart, seconded by Dr. Lewis, to approve the Fiscal Year 2026 1st Quarter Financials through September 2025 as submitted. The motion passed unanimously.

2026 HOLIDAY SCHEDULE

Director Flaherty presented the proposed 2026 Holiday Schedule (attached) for BCHD to the Board. A copy had previously been submitted via email to the Board for their review.

Motion was made by Dr. Carnes, seconded by Dr. Hart, to approve the 2026 Holiday Schedule as presented. The motion passed unanimously.

DIRECTOR UPDATES

Director Flaherty advised the Board of his recent activities and provided agency updates. Flaherty confirmed prior comments about how bust our agency has been in recent months. He advised the Board that we have received our report from the PHAB Accreditation Committee, and it was very positive. The PHAB Board met on November 13 to vote on our reaccreditation, but we have not been advised of the result yet. We hope to hear soon and anticipate being reaccredited and will plan a celebration event once we receive our approval.

Flaherty updated the Board on the proposed expansion of Harm Reduction efforts. We continue to move forward with the development of a Resource Center with multiple partners to bring as many resources under one location as

possible. We have secured a location in the north end of the County and are working on plans. We are also working on plans for an Overdose Response Team to respond to overdose locations within 24-72 hours after an overdose occurrence. Our Mental Health event is being moved from September to May, but we will be having our 3rd annual event next year. The Mental Health Workgroup is developing a podcast focused on mental well-being.

BCHD is updating our policies and procedures. We are working towards completing an SOP Manual before the end of the calendar year and will present new Personnel Policies for Board approval at its February meeting. Flaherty is once again working on the Advocacy Committee for KHDA. Our big focus for the next legislative session will be funding for local health departments. While BCHD is in a strong financial position, many other local health departments may face significant challenges without increased funding over the next 3-4 years.

With the growth in programs and services, Flaherty anticipates increased staffing needs in the upcoming year. We currently have 28 staff members, but we anticipate adding at least three more in the next six months. Flaherty updated the Board on the various meetings and conferences he has attended and will attend in the upcoming months.

BOARD OF HEALTH CHAIRPERSON

Nominations were opened for the 2026 Board of Health Chair. Dr. Samuel Hargus was unanimously nominated for Board Chair.

Motion was made by Dr. Hart, seconded by Dr. Lewis, to elect Dr. Hargus as the Board of Health Chairperson for 2026. The motion passed unanimously. Dr. Hargus abstained.

BOARD OF HEALTH VICE-CHAIRPERSON

Nominations were opened for the 2026 Board of Health Vice-Chair. Dr. Sarah Hart was unanimously nominated for Board Vice-Chair.

Motion was made by Charles Ballard, seconded by Dr. Carnes, to elect Dr. Hart as the Board of Health Vice-Chairperson for 2026. The motion passed unanimously. Dr. Hart abstained.

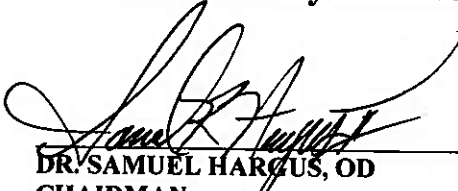
EXECUTIVE COMMITTEE APPOINTMENTS

Pursuant to the Board of Health By-Laws, the Chairperson and Vice-Chairperson are joined on the Executive Committee by two (2) other Board Members appointed by the Chair. Dr. Hargus appointed Charles Ballard and Rebecca Cash to the Executive Committee, and both accepted.

ADJOURN

There being no further business, a Motion was made by Margaret Beeler, seconded by Dr. Hart, to Adjourn this Meeting of the Bullitt County Board of Health at 6:56 pm. The motion passed unanimously.

The next Regular Meeting is scheduled for FEBRUARY 17, 2026, at 6:00 p.m., in the Bullitt County Health Department Annex Community Room.


DR. SAMUEL HARGUS, OD
CHAIRMAN
BULLITT COUNTY BOARD OF HEALTH

Date: 2/17/2026


ROBERT FLAHERTY
SECRETARY
PUBLIC HEALTH DIRECTOR
BULLITT CO. HEALTH DEPARTMENT

Date: 2/17/2026