



Bullitt County Health Department

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THE BULLITT COUNTY BOARD OF HEALTH CONVENED FOR A SPECIAL MEETING IN THE COMMUNITY ROOM OF THE ANNEX BUILDING AT THE BULLITT COUNTY HEALTH DEPARTMENT ON SEPTEMBER 16, 2025 @ 6:00 PM

MEMBERS PRESENT: BOARD CHAIR SAMUEL HARGUS, OD; PRAVEEN ARLA, DO; JERRY SUMMERS, JUDGE/EXECUTIVE (BY PROXY, JUSTIN WARREN); CHRISTINE ALBERT CARNES, DVM; CHARLES BALLARD; SARAH HART, MD; and STACY GIRTLEY, RN

MEMBERS ABSENT: ROBERT McDADE, DMD; MARGARET BEELER, RPh; CASEY LEWIS, MD

STAFF PRESENT: ROBERT FLAHERTY; HEATH STONE; JULIE CALLAWAY-SPRATT; KIMBERLY RUMMAGE

Board Chair Dr. Hargus called the Board of Health Meeting to order at 6:02 pm. A roll call of members was conducted, and a quorum was confirmed to be present. Justin Warren is present as Proxy for Judge/Executive Summers (letter provided).

BOARD MEETING MINUTES

Motion was made by Dr. Arla, seconded by Dr. Hart, to approve the Minutes of the Regular Board Meeting held on May 20, 2025. The motion passed unanimously.

FINANCIALS

Julie Callaway-Spratt presented a summary of financials through June 2025. It was noted that there remain known errors and discrepancies with the numbers through the new Workday system. The state has requested that we continue to submit financial reports and get Board approval. Callaway-Spratt also presented a letter from our Auditor noting concerns and issues with conducting an audit based on the system issues. The Board was asked to approve the financials as submitted, acknowledging that issues continue to exist with the reporting.

Motion was made by Dr. Carnes, seconded by Dr. Arla, to approve the financials through June 2025 as submitted, with the acknowledgment of known errors and discrepancies with the reporting in the current system. The motion was passed unanimously.

FISCAL YEAR 2025-2026 BUDGET AMENDMENT

Julie Callaway-Spratt presented an Amendment to the 2025-2026 Budget to the Board for approval. The Budget Amendment is necessitated due to an error by KPPA on local health department actuarially required contributions to the retirement system. KPPA has indicated that the numbers provided to local health departments statewide when preparing their budgets were inaccurate. All LHDs need to amend their budgets to account for the error. Director Flaherty reported that our state association, KHDA, is investigating potential options to address this issue, as it has resulted in an over \$11 million increase to LHD budgets across the state. Until that issue is resolved, it is necessary to amend the current year budget to account for the change in retirement contributions.

Motion was made by Dr. Hart, seconded by Dr. Carnes, to approve and adopt the Fiscal Year 2025-2026 Budget Amendment as presented. The motion was passed unanimously.

VARIANCE REQUEST

The Board was presented with a request for a variance for an on-site system at Tract B-1, Valley View Drive. The property owner, Patrick Priddy, was present with his contractor, Lonny Ray, to request the variance. Mr. Priddy and Mr. Ray presented the reasons for the request. The lot does not meet the minimum lot requirements per regulation of the Bullitt County Health Department.

Environmental Health Director Heath Stone discussed his thoughts on the request with the Board. The Board asked questions of all parties regarding the request. Concerns were expressed by Board Members about the precedent that might be set if they approved. Dr. Hargus referenced state regulations that set forth a variance should not be approved if site modification or alternative systems are an option. Testimony was given by Mr. Ray that an alternative system could be an option for the site, but a request cannot be made for the state to review until action is taken on the variance request.

Motion was made by Dr. Carnes, seconded by Dr. Hart, to convene an Executive Session pursuant to KRS 61.810(1)(j) to deliberate on the variance request and discuss the evidence and testimony presented. The motion was passed unanimously, and an Executive Session was convened at 6:31 pm.

Motion was made by Dr. Carnes, seconded by Dr. Arla, to return to Regular Session at 6:43 pm. The motion was passed unanimously. No decisions were made in Executive Session.

Motion was made by Dr. Arla, seconded by Stacy Girtley, to deny the variance request based upon the precedent that would be set to waive minimum lot requirements and the language in 902 KAR 10:085, Section 12 (8(c)) that a variance shall not be granted where site modification or alternative systems can overcome the site limitations. The motion was passed unanimously.

2025 HOLIDAY CALENDAR REVISION

Director Flaherty noted that an error was made in setting the Holiday Calendar for 2025. The dates for the approved state holidays do not match the calendar approved by the state. A corrected calendar has been presented to the Board for approval.

Motion was made by Dr. Carnes, seconded by Stacy Girtley, to approve the revised 2025 Holiday Calendar as presented. The motion was passed unanimously.

SURPLUS ITEMS

Director Flaherty presented a list of items to the Board that were damaged and/or no longer usable. He requested the Board declare the items surplus so they can be disposed of in accordance with applicable law.

Motion was made by Dr. Hart, seconded by Charles Ballard, to declare the items presented on the list surplus so they can be disposed of in accordance with applicable law. The motion was passed unanimously.

DIRECTOR UPDATES

Director Flaherty provided updates to the Board on agency activities. He reviewed the Supervisor updates from the August 26 meeting that lacked a quorum for the benefit of those board members who were not present. He updated

the Board on recent events and activities, including the use of the mobile unit. Flaherty noted recent staff additions. He informed the Board that all documentation has been submitted for reaccreditation, and we are awaiting a final decision from the accreditation board. Flaherty informed the Board that he has designated Health Education Director Elizabeth McGuire as his official designee to handle agency matters should he be unavailable.

EXECUTIVE SESSION FOR PROPERTY ACQUISITION & PERSONNEL

Director Flaherty requested the Board convene into Executive Session pursuant to KRS 61.810(1)(b) and (1)(f) for discussions of a potential real property acquisition opportunity that could be adversely affected by public disclosure at this time and for an individual personnel matter/performance review.

Motion was made by Dr. Carnes, seconded by Dr. Hart, to convene an Executive Session at 7:00 p.m., pursuant to KRS 61.810(1)(b) and (1)(f), to discuss potential property acquisition and a personnel matter. The motion was passed unanimously.

*Director Flaherty discussed the property matter with the Board. He was then asked to leave the Executive Session, and Administrative Services/HR Manager Kimberly Rummage was asked by the Board to join the Executive Session to discuss the review of the Director.

RETURN TO REGULAR SESSION

Motion was made by Dr. Carnes, seconded by Dr. Hart, to return to the Regular Session at 7:23 p.m. The motion was passed unanimously.

It was noted that the Executive Session discussed potential real property acquisition and an individual personnel matter, but no decisions were made.

ACTION ON PERFORMANCE REVIEW

Based on the positive performance review, the agency's progress, and retention and pay equity considerations, a recommendation was made to approve a 15% discretionary pay increase for the Public Health Director, effective with the next pay period.

Motion was made by Dr. Hart, seconded by Dr. Carnes, to approve a 15% discretionary pay increase for Public Health Director Robert Flaherty, effective the next pay period. The motion was passed unanimously.

ADJOURN

There being no further business, a Motion was made by Dr. Carnes, seconded by Dr. Hart, to Adjourn this Meeting of the Bullitt County Board of Health at 7:27 p.m. The motion passed unanimously.

The next Regular Meeting is scheduled for NOVEMBER 18, 2025, at 6:00 p.m., in the Bullitt County Health Department Annex Community Room.


DR. SAMUEL HARGUS, OD
CHAIRMAN
BULLITT COUNTY BOARD OF HEALTH

Date: 11/18/2025


ROBERT FLAHERTY
SECRETARY
PUBLIC HEALTH DIRECTOR
BULLITT CO. HEALTH DEPARTMENT

Date: 11/18/2025